

2025

法律援助署年報

LEGAL AID DEPARTMENT

ANNUAL REPORT



法律援助署
Legal Aid Department



Our Vision

- To be a cornerstone of the rule of law in Hong Kong by delivering quality legal aid services.



Our Mission

- To ensure that no one who qualifies for legal aid is denied access to justice because of lack of means.
- To maintain the highest standards of professional excellence and ethics.
- To develop and maintain a highly-motivated, dynamic, well-trained and committed workforce.
- To work in partnership with the legal profession to reach our vision.
- To anticipate and meet the ever-changing needs of society.

Our Values

- Independence
- Commitment
- Efficiency and effectiveness
- Professionalism
- Teamwork
- Caring and responsive



Foreword

2025 was another rewarding year for the Legal Aid Department, marked by steady progress in enhancing access to justice in the midst of a changing social and economic landscape. It is my pleasure to present to you the Annual Report 2025 of the Department, which summarizes our major and continuous efforts in refining our services, strengthening collaboration with stakeholders, and responding proactively to the evolving needs of members of the public who rely on legal aid to vindicate their rights and resolve their disputes. I hope you enjoy reading this Report.



Chris Y.T. Chong, SBS, JP
Director of Legal Aid

Serving the Community

Our mission remains clear and unwavering: to ensure that no one who qualifies for legal aid is denied access to justice because of lack of means. Guided by this mission, the Department has maintained a client-centred approach in handling applications and conducting litigation, and continued to place emphasis on effective case management and prudent use of public resources so that limited funds were deployed efficiently for the benefit of those in need.

Public engagement and outreach remained key pillars of our work in 2025. Through talks and briefings given to social workers and other frontline professionals of the Social Welfare Department, Hospital Authority, non-governmental organisations and trade unions, we sought to deepen their understanding of our legal aid schemes, including the scope, application procedures and eligibility criteria. Equipping them with the necessary knowledge, they could help share useful information on legal aid services to people from different walks of life, whom they had frequent contacts with.

We have continued to make use of different communication channels to enhance our presence in the community so that information about legal aid could be more accessible. For instance, we organised a talk on legal aid services with focus on employee's compensation and personal injuries at work at a community hall, meeting nearly 100 attendees face-to-face, in April 2025. We also actively participated in the three sessions of "Free Legal Advice Programme" of the "Law Week" organised by the Law Society of Hong Kong between September and December 2025. During the event, our professional officers provided legal aid information and answered enquiries from the general public at the enquiry booths set up in three different districts. Young generation also had our special attention. Throughout the year of 2025, we received many groups of young people visiting our Department, including tertiary students and secondary school students of different educational, social and ethnic backgrounds. They were briefed on not only the work and services of our Department, but also some career-related information.

Secondary school students also had a chance to attend court hearings at the High Court to gain a first-hand experience of court proceedings under the school visit programme.

We have continued to foster strong ties with our stakeholders, including the two legal professional bodies, labour groups and the Hong Kong Federation of Insurers, actively promoting our work and engaging in regular exchanges on issues of shared concern. We have also provided training and briefing to legal professionals to enhance their understanding of our work and legal aid services. For example, our directorate officer delivered a presentation on the handling and billing of criminal legal aid cases for junior barristers at an event organised by the Hong Kong Bar Association in March 2025. Two other directorate officers spoke at a continuing professional development seminar hosted by the Hong Kong Academy of Law in September 2025 to share information on the operation of legal aid schemes.

Exchanging Views with Parties outside Hong Kong

We value every chance to present our services and share perspectives with visiting officials and guests from outside Hong Kong, notwithstanding the diversity of our respective legal systems. In this regard, we received a group of Mainland officials from Justice Bureau of Shenzhen in May 2025, exchanging views on the provision of legal aid services. We also introduced the work of our Department and the legal aid schemes in Hong Kong to some law students

from a university in Shanghai visiting us in August 2025 and another group of Mainland officials from Yunnan in October 2025. Apart from our close connection with the Chinese Mainland, I and several directorate officers met with representatives from the Anti-corruption Bureau and the Legal Aid Service of Georgia in September 2025, providing them with an overview of our legal aid regime and engaging in fruitful discussions on the best practices in safeguarding access to justice. These visits and exchanges have further strengthened our ties with counterparts in different jurisdictions and enhanced mutual understanding of the role of legal aid in upholding the rule of law.



Quality Service to the Public

The Department is committed to providing professional and quality legal aid services to those who qualify for legal aid. During the year, we took forward various initiatives to improve service quality and operational efficiency. These included the ongoing review and refinement of internal guidelines and manuals for assigned solicitors/counsel, the strengthening of training for our

professional and supporting staff, and the wider use of information technology in case processing and handling.

In February 2025, the Department launched a Legal Aid Virtual Assistant Chatbot named "Aidie" to support legal aid pre-application general enquiries. The Chatbot was built with Artificial Intelligence and Natural Language Processing technology to handle general enquiries on legal aid services in traditional Chinese, simplified Chinese or English. We also successfully rolled out the revamped Case Management and Case Accounting System, which is the major information system supporting our core businesses, in the third quarter of 2025. The revamped system with enhanced functions and web application design could greatly facilitate our daily work in effective processing and monitoring of applications and cases, as well as easy retrieval of data and management reports.

Commendation on our Professional Service

I am proud to share that a very experienced staff of ours was awarded The Ombudsman's Awards for Officers of Public Organizations in 2025 for her exemplary performance in customer service and handling enquiries from members of the public who wished to apply for legal aid. The distinguished award not only fully recognized her hard work, leadership and excellence in service, but also served as a testament to our long-term commitment to delivering high standard and professional legal aid services.

Looking Ahead

I wish to extend my heartfelt gratitude to my colleagues at all levels. Their unfaltering professionalism, dedication, and sense of duty in serving the public have been instrumental in sustaining legal aid as a cornerstone of the rule of law in Hong Kong. I also wish to express my sincere thanks to members of the legal profession who act for our aided persons, as well as to the Legal Aid Services Council, the Chief Secretary for Administration's Office, the two legal professional bodies and other partners for their continuous support, constructive advice and close collaboration over the year.

Moving forward, the Department remains dedicated to achieving the highest standards in service delivery and to meeting emerging challenges and opportunities with foresight and determination. Through our joint efforts and unwavering commitment to ensuring equal access to justice, I am confident that the Legal Aid Department will continue to serve the community with pride and integrity.

Chris Y.T. Chong, SBS, JP

Director of Legal Aid in 2025

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Chapter 1

Departmental Strategic Plan



The Department's strategic plan sets out our objectives and describes how the objectives can be achieved. The strategic plan provides a rational basis upon which priorities are determined and is regularly updated to ensure that resources are well targeted and used effectively having regard to the changing needs of society.

Implementation of the Strategic Plan in 2025

Information System

Revamp of CM&CAS and its related query system

Following the successful rollout of the first phase of the revamped Case Management and Case Accounting System (CM&CAS) in August 2024, the second phase of the system development commenced thereafter. With relevant user acceptance test satisfactorily completed, the second phase of the system was launched in August 2025. Meanwhile, the revamp of the related query system, known as Knowledge Support System (KSS), was also undertaken by the same contractor. The system implementation of KSS started in February 2025 and was smoothly completed in October 2025. The Department will continue to enhance the functions and efficiency of these systems to meet the changing needs in operation.

Participation in the Judiciary's iCMS

As one of the key participants in the pilot run of the Judiciary's integrated court case management system (iCMS), the Department has actively adopted iCMS in handling cases which have been covered by the system since its implementation, including personal injuries cases, civil proceedings and employees' compensation cases in the District Court. With the extension of iCMS to cover civil appeal cases, personal injuries cases and civil action cases in the High Court in 2025, the Department has in suitable cases utilised the system by e-filing court documents and linking up some existing cases with the Court.

Enhancement of LAESP enabling direct access through iAM Smart and streamlining Legal Aid Panel Data Update

As the government-wide "iAM Smart" Platform has been enhanced to enable users to log in and use online services by their personal mobile phones in a more convenient manner, enhancement was implemented to enable users to have access to the Legal Aid Electronic Services Portal (LAESP) through the in-app browser on iAM Smart. Further, to facilitate solicitors and counsel on the Legal Aid Panel to update their profile data through electronic means, the Department kick-started the streamlining enhancement work to LAESP and the new function is targeted to be available by the second quarter of 2026 after satisfactory testing.

Customer Services

Chatbot on the departmental website

To ride on the artificial intelligence technology in supporting members of the public looking for information related to legal aid services, the Department launched a Legal Aid Virtual Assistant Chatbot "Aidie" to support legal aid pre-application general enquiries in February 2025. The Chatbot is built with Artificial Intelligence and Natural Language Processing technology to handle general enquiries on legal aid services in traditional Chinese, simplified Chinese or English. Users may click on the Chatbot icon at the right bottom of every page of the Department's website to commence the dialogue.



(Front row from left)

Mr Simon Lau Ca-chun, Ms Nancy Keung Mei-chuen, Mr Ben Li Chi-keung, Mr Chris Chong Yan-tung, Ms Juliana Chan Oi-yung, Ms Amy Lee Ngar-ling, Mr Jason Chan Mau-kwan

(Rear row from left)

Ms Rita Chin Kong-kong, Mr David Chow Wai-hung, Ms Lee Kwok-ming, Miss Emily Ho Wai-han, Ms Jenny Leung Ping-ching, Miss Fanny Lo Choi-lin, Miss Ada Wong Yiu-ming, Mr Ted Lee Tak-lei

Publicity

The Department placed great emphasis on promoting legal aid services. Legal aid in relation to common legal proceedings like employees' compensation, personal injuries, matrimonial proceedings, and topics such as application for legal aid, choice of lawyers etc. are identified for promotion via different channels. Videos and media interviews are lined up, and talks and seminars are arranged for schools, NGOs and other bodies to introduce our services. Inaccurate media reports were responded to proactively and in a timely manner.

We will continue our efforts to promote and positively reinforce the image of the Department, and to correct misconception and biased opinion and to convey positive and accurate information to the public. The Department will strive to strengthen publicity and promote public confidence in our work.

Chapter 2

Legal Aid Services

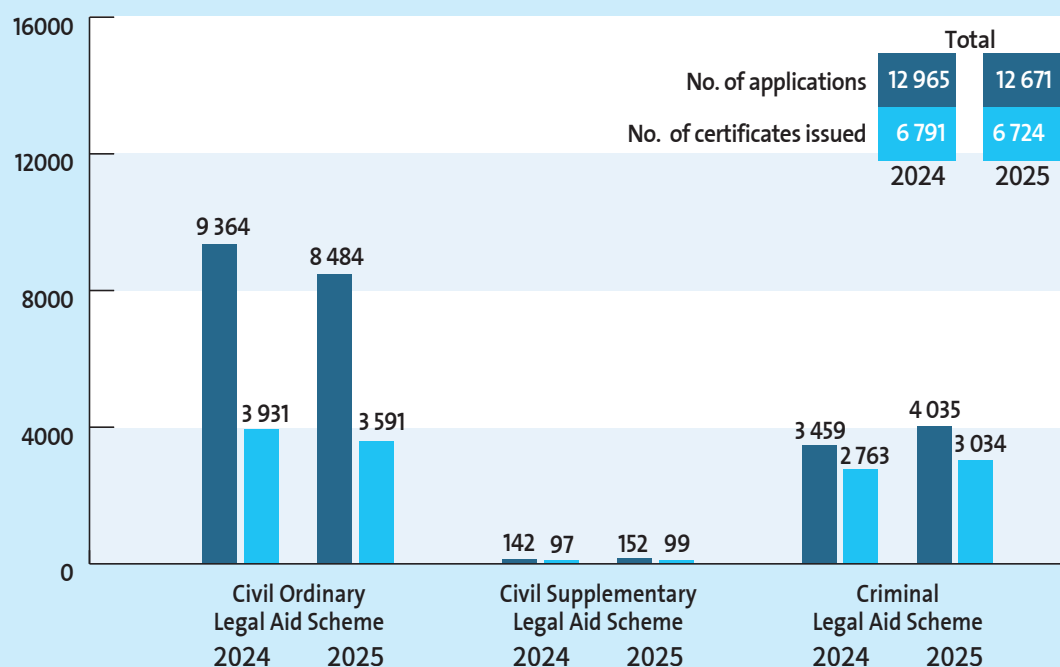


Legal aid business is conducted in the following service areas:

- Receiving and processing of legal aid applications;
- Assignments and monitoring of legal aid cases;
- Litigation services; and
- Related supporting legal services.

Application and Processing Services

In 2025, a total of 12 671 applications for legal aid were received and 6 724 legal aid certificates were issued:



Legal Aid in Civil Cases

Civil legal aid applications are handled by the Application and Processing Division.

Ordinary Legal Aid Scheme

Applicants whose financial resources are within the statutory limit of \$449,620 may apply for legal aid under the Ordinary Legal Aid Scheme (OLAS). OLAS covers many different types of civil cases which are closely related to the daily lives of the general public, such as family disputes, employees' compensation claims, personal injuries claims, immigration matters and other miscellaneous proceedings in the District Court, the Court of First Instance, the Court of Appeal and the Court of Final Appeal. It also covers applications to the Mental Health Review Tribunal, and death inquests if the Director is of the opinion that the interests of public justice require legal aid be given.

In 2025, there were 8 484 OLAS applications and 3 591 legal aid certificates were issued under OLAS.

Supplementary Legal Aid Scheme

Applicants whose financial resources exceed the statutory limit of OLAS of \$449,620 but not exceeding \$2,248,110 may apply for legal aid under the Supplementary Legal Aid Scheme (SLAS). The scope of SLAS covers employees' compensation claims and representation for employees in appeals against awards made by the Labour Tribunal irrespective of the amount of the claim. It also covers the following types of cases where the claim is likely to exceed \$75,000:

- personal injuries or death, medical, dental or legal professional negligence;
- professional negligence claims against certified public accountants (practising), registered architects, registered professional engineers, registered professional surveyors, registered professional planners, authorised land surveyors, registered landscape architects and estate agents;
- negligence claims against insurers or their intermediaries in respect of the taking out of personal insurance products;
- monetary claims against vendors in the sale of completed or uncompleted first-hand residential properties;
- professional negligence claims against financial intermediaries licensed or registered for Type 1 (dealing in securities), Type 2 (dealing in futures contracts) or Type 8 (securities margin financing) regulated activities within the meaning of the Securities and Futures Ordinance (Cap.571); and
- monetary claims in respect of derivatives of securities, currency futures or other futures contracts on the basis that the person was induced to deal in those derivatives, futures or contracts by fraud, deception or misrepresentation.

In 2025, there were 152 SLAS applications and 99 legal aid certificates were issued under SLAS.

SLAS is a self-financing scheme and is funded by contributions paid by the applicants upon acceptance of legal aid and contributions from monies recovered in the aided proceedings. The rates of contribution for personal injuries and employees' compensation claims and the provision of legal representation to employees for appeals against awards made by the Labour Tribunal range from 6% to 10%. For the remaining types of proceedings, the contribution rates range from 15% to 20%.

For the year ended 30 September 2025, a deficit of \$0.4 million was recorded as compared with a deficit of \$2.5 million in the year ended 30 September 2024 in the Supplementary Legal Aid Fund. As at 30 September 2025, the Fund had a balance of \$212.6 million. For details, please refer to [Appendix 1](#).

Distribution of Civil Legal Aid Applications Received in 2024-2025

	No. of Applications for Civil Legal Aid		
Case Types	2024	2025	% Change
Personal Injuries Claims	3 897	3 525	-10%
Matrimonial Cases	3 500	2 953	-16%
Land and Tenancy Disputes	340	302	-11%
Employment Disputes	34	31	-9%
Immigration Matters	35	58	66%
Others	1 700	1 767	4%
Total	9 506	8 636	-9%

Distribution of Civil Legal Aid Certificates Issued in 2024-2025

	No. of Certificates for Civil Legal Aid		
Case Types	2024	2025	% Change
Personal Injuries Claims	1 890	1 773	-6%
Matrimonial Cases	1 760	1 506	-14%
Land and Tenancy Disputes	96	66	-31%
Employment Disputes	8	7	-13%
Immigration Matters	0	2	NA
Others	274	336	23%
Total	4 028	3 690	-8%

To facilitate the public to apply for legal aid, the Application and Processing Division provides an information and enquiry service through the Information and Application Services Unit. The Unit deals with enquiries from the public on matters such as the scope of legal aid, financial eligibility limits and application procedures. In 2025, the Unit received a total of 26 247 enquiries.

Eligibility for Legal Aid

Regardless of their nationality or residence, applicants who pass both the means and merits tests will be granted legal aid. They are given the services of solicitors and, if necessary, counsel to represent them in legal proceedings conducted in Hong Kong courts.

Take-up Rate for Civil Legal Aid in 2024-2025

Certificates
4 028

Take-up Rate
(as a % of offers)
94%



Certificates
3 690

Take-up Rate
(as a % of offers)
93%



Legal Aid Applications for Judicial Review Received and Certificates Granted by Categories

Calendar Year	Government policies and related matters		Immigration matters including non-refoulement claims		Others			
					Decisions of government and related organisations		Decisions of non-government related organisations	
	Applications received	Certificates granted	Applications received	Certificates granted	Applications received	Certificates granted	Applications received	Certificates granted
2024	59	6	393	87	100	7	7	0
2025	75	2	607	135	35	0	11	1

Refusal of Legal Aid

An applicant who is refused legal aid in civil matters may appeal to the Registrar of the High Court. In respect of the Court of Final Appeal cases, the applicant may appeal to a Review Committee comprising the Registrar of the High Court, a barrister and a solicitor appointed by the Chairman of the Hong Kong Bar Association and the President of the Law Society of Hong Kong respectively. The decision of the Registrar or the Review Committee is final.

Refusal Rate of Civil Legal Aid Applications in 2024-2025

Refusals

(a) on merits

3 588

Refusal Rate

(as a % of applications)

38%



Refusals

(a) on merits

3 612

Refusal Rate

(as a % of applications)

42%



(b) on means

630

Refusal Rate

(as a % of applications)

7%

(b) on means

571

Refusal Rate

(as a % of applications)

7%

Outcome of Civil Legal Aid Appeals in 2024-2025

Appeals Allowed

33

Success Rate

(as a % of appeals)

4%



Appeals Allowed

19

Success Rate

(as a % of appeals)

3%



Note: *The figures do not include appeals withdrawn.

Civil Legal Aid Applications by Refusals and Outcomes of Legal Aid Appeals

Calendar Year	Civil Legal Aid Applications	Refusal		Legal Aid Appeals	
		on Merits*	on Means*	Heard	Allowed
2023	9 558	3 656	674	799	36
2024	9 506	3 588	630	754	33
2025	8 636	3 612	571	749	19

* Refusal on both Merits and Means is included in Refusal "on Merits" as well as Refusal "on Means".

Legal Aid Applications for Judicial Review by Refusals and Outcomes of Legal Aid Appeals

Calendar Year	Applications	Refusal		Legal Aid Appeals	
		on Merits*	on Means*	Heard	Allowed
2023	454	377	6	128	1
2024	559	354	5	136	3
2025	728	541	5	134	1

* Refusal on both Merits and Means is included in Refusal "on Merits" as well as Refusal "on Means".

Note: The statistics in the above tables are year based. A refusal or legal aid appeal may be related to a civil legal aid application made in the previous year. According to section 10(3) of the Legal Aid Ordinance, a person shall not be granted legal aid in connection with any proceedings unless he shows that he has reasonable grounds for taking, defending, opposing or continuing such proceedings or being a party thereto and may also be refused legal aid where it appears to the Director of Legal Aid that it is unreasonable to grant legal aid. Regarding the legal merits test, the court does not have to be satisfied that it is more probable than not that the issue of fact will be decided in the legal aid applicant's favour. But it has to be satisfied that the applicant has shown that there is a reasonable, as opposed to a fanciful, chance of the court at the trial deciding that issue of fact in his favour.

Outcome of Civil Cases Closed in 2025

Case Type	Relief Obtained	Relief Not Obtained	Withdrawn	Total
Matrimonial Cases	83% (82%)	6% (6%)	11% (12%)	100%

Case Type	In Favour	Not in Favour	Discharged / Revoked prior to Proceedings	Discharged at Aided Person's Request during Proceedings	Discharged / Revoked during Proceedings	Total
Personal Injuries Claims	90% (91%)	3% (2%)	1% (1%)	2% (2%)	4% (4%)	100%
<i>Employees' Compensation Claims</i>	93% (94%)	1% (1%)	1% (1%)	2% (1%)	3% (3%)	100%
<i>Personal Injuries</i>	87% (87%)	4% (4%)	2% (2%)	2% (2%)	5% (5%)	100%
<i>Running Down</i>	91% (92%)	1% (2%)	1% (1%)	1% (1%)	6% (4%)	100%
Medical / Dental / Professional Negligence	65% (71%)	12% (10%)	8% (3%)	0% (0%)	15% (16%)	100%
Miscellaneous	59% (42%)	20% (38%)	8% (6%)	2% (2%)	11% (12%)	100%
Overall	84% (81%)	6% (9%)	2% (2%)	2% (2%)	6% (6%)	100%

(2024 figures in bracket)

Legal Aid in Criminal Cases

Criminal legal aid applications are processed by the Crime Section of the Litigation Division.

Distribution of Criminal Legal Aid Applications Received in 2024-2025

Case Types	No. of Applications for Criminal Legal Aid		
	2024	2025	% Change
Committal Proceedings in the Magistrates' Courts	585	535	-9%
District Court Trials	1 731	1 991	15%
Court of First Instance Trials	494	506	2%
Magistrates' Court Appeals to the Court of First Instance	217	188	-13%
District Court Appeals to the Court of Appeal	218	225	3%
Court of First Instance Appeals to the Court of Appeal	127	469	269%
Appeals in the Court of Final Appeal	54	73	35%
Others	33	48	45%
Total	3 459	4 035	17%

Applicants whose means exceed the statutory limit may be granted legal aid if the Director of Legal Aid is satisfied that it is desirable in the interests of justice to grant legal aid.

Distribution of Criminal Legal Aid Certificates Issued in 2024-2025

Case Types	No. of Certificates for Criminal Legal Aid		
	2024	2025	% Change
Committal Proceedings in the Magistrates' Court	565	525	-7%
District Court Trials	1 622	1 888	16%
Court of First Instance Trials	480	506	5%
Magistrates' Court Appeals to the Court of First Instance	26	8	-69%
District Court Appeals to the Court of Appeal	34	19	-44%
Court of First Instance Appeals to the Court of Appeal	24	67	179%
Appeals in the Court of Final Appeal	3	5	67%
Others	9	16	78%
Total	2 763	3 034	10%

Take-up Rate for Criminal Legal Aid in 2023-2024

Certificates
2 763

Take-up Rate
(as a % of offers)
98%



Certificates
3 034

Take-up Rate
(as a % of offers)
99%



Refusal of Criminal Legal Aid

If an applicant is refused criminal legal aid on merits, he can apply to the judge who may grant legal aid on his own initiative provided the applicant is eligible on means.

In 2025, there were 22 refusals on means, 14 of which were also refusals on merits. 32 applications were refused because the applicants concerned failed to supply the Director with the necessary information to conduct the means test. The Director exercised discretion and granted legal aid in 16 cases even though the means of the applicants exceeded the financial eligibility limit.

For refusal in respect of an appeal to the Court of Final Appeal, the applicant may appeal to a Review Committee chaired by the Registrar of the High Court and comprising a barrister and a solicitor appointed by the Chairman of the Hong Kong Bar Association and by the President of the Law Society of Hong Kong respectively. The decision of the Committee is final. In 2025, no appeal was made to the Review Committee.

Refusal Rate of Criminal Legal Aid Applications in 2024-2025

Refusal on Merits

520

(Appeal cases)

(494)

(Other cases)

(26)

Refusal Rate

(as a % of applications)

15%

Legal aid granted by judges
notwithstanding the Director
of Legal Aid's refusal

12

Refusal on Means

(including refusals where applicants failed to
provide necessary information on means)

71 (45)

Refusal Rate

(as a % of applications)

2%

Refusal on Merits

739

(Appeal cases)

(721)

(Other cases)

(18)

Refusal Rate

(as a % of applications)

18%

Legal aid granted by judges
notwithstanding the Director
of Legal Aid's refusal

13

Refusal on Means

(including refusals where applicants failed to
provide necessary information on means)

54 (32)

Refusal Rate

(as a % of applications)

1%



Legal Aid Electronic Services Portal

Civil legal aid applicants of the age of 18 and over and all criminal legal aid applicants can access the Legal Aid Electronic Services Portal (LAESP) to submit pre-application information forms online for non-urgent civil or criminal cases as a first step towards making an application for legal aid.

The LAESP also has a means test calculator, which allows members of the public to conduct a preliminary assessment of their eligibility on means if they apply for legal aid. Members of the public can visit the departmental website at <https://www.lad.gov.hk> or the mobile phone version to access the means test calculator. In 2025, the means test calculator and its mobile version received 5 847 and 6 504 hits respectively.

Legal Aid Assignments and Monitoring

Assignments

When assigning legal aid cases, interest of the legally aided persons is the paramount consideration. Hence, legal aid work is not distributed to counsel or solicitors on the Legal Aid Panel equally. Counsel or solicitors are selected having regard to their level of experience and expertise, the nature and complexity of the particular case, with reference to established guidelines and criteria, which include, amongst others, minimum experience requirements, past performance records and the limit on assignments of legal aid work.

Distribution of Civil and Criminal Assignments to Solicitors / Counsel in 2025

	No. of Counsel			
No. of Assignments	*Below 3 Years	*3-5 Years	*6-10 Years	*Over 10 Years
1-4	7	17	43	132
5-15	0	10	43	205
16-30	0	1	2	52
31-50	0	0	0	2
Over 50	0	0	0	0
Total	7	28	88	391

* Years of post-call experience

	No. of Solicitors			
No. of Assignments	*Below 3 Years	*3-5 Years	*6-10 Years	*Over 10 Years
1-4	0	25	39	331
5-15	0	12	40	321
16-30	0	2	12	91
31-50	0	0	0	9
Over 50	0	0	0	0
Total	0	39	91	752

* Years of post-admission experience

The Department set up the Departmental Committee on Monitoring Assignments to Counsel and Solicitors to ensure that cases are assigned in accordance with the established assignment criteria and guidelines. The Committee is chaired by the Director of Legal Aid and comprises directorate officers of the Department. It considers reports on the unsatisfactory performance / conduct of assigned lawyers.

In 2025, on the advice of the Committee, 1 solicitor was removed from the Legal Aid Panel, 3 counsel and 16 solicitors were put on the Record of Unsatisfactory Performance / Conduct and advisory letters were issued to 2 counsel and 2 solicitors.

Since the assignment of legal aid cases is based on the experience of Panel lawyers in the past three years, the Department regularly updates Panel lawyers' experience to maintain the integrity of the legal aid assignment system. Panel lawyers are reminded to submit Data Update Form before the expiry of the three-year period so that their personal particulars, experience and expertise can be updated regularly.

Mediation in Legal Aid Cases

Legal aid covers mediators' fees and related expenses incurred by aided persons undergoing mediation in the course of the aided proceedings. In 2025, funding for mediation was approved in 541 assigned out cases, out of which 168 were matrimonial cases.

Litigation Services

In-house Civil Litigation

The Civil Litigation Section (CLS) of the Litigation Division undertakes civil litigation for aided persons whose cases have been assigned in-house.

Personal Injury Litigation

In 2025, Civil Litigation (1) of CLS took up 123 personal injuries cases. Personal injuries cases including employees' compensation claims, traffic accident claims and negligence claims. Damages over \$1 million were recovered for aided persons in 7 cases. The total amount of damages recovered was about \$50.4 million.

Legal costs recovered for the professional litigation work done by Civil Litigation (1) of CLS were about \$8 million.

Family Litigation

In 2025, Civil Litigation (2) of CLS took up a total of 514 family cases including divorce, maintenance, custody and property disputes. It also handled enforcement proceedings for the recovery of outstanding maintenance and costs in family cases litigated in-house.

In-house Criminal Litigation

In addition to processing legal aid applications for criminal cases, in-house lawyers in the Crime Section of the Litigation Division also represent legally aided persons at committal proceedings in the Magistrates' Court, plea day hearings in the District Court, listing hearings in the Court of First Instance as well as bail applications at all levels of court. They also act as instructing solicitors in cases in the Court of First Instance, the Court of Appeal and the Court of Final Appeal.

In 2025, 82.4% of all criminal cases in the District Court in Hong Kong were legally aided, as were 90.2% of criminal cases in the Court of First Instance.

In 2025, the Crime Section handled 1 334 cases in-house:

Court of First Instance of High Court Trials & Appeals

18 (1.3%)

District Court-Plea Day Hearings

901 (67.5%)

Committal Proceedings & Others

415 (31.1%)

Total

1 334 (100.0%)

(as a % of total cases handled in-house)

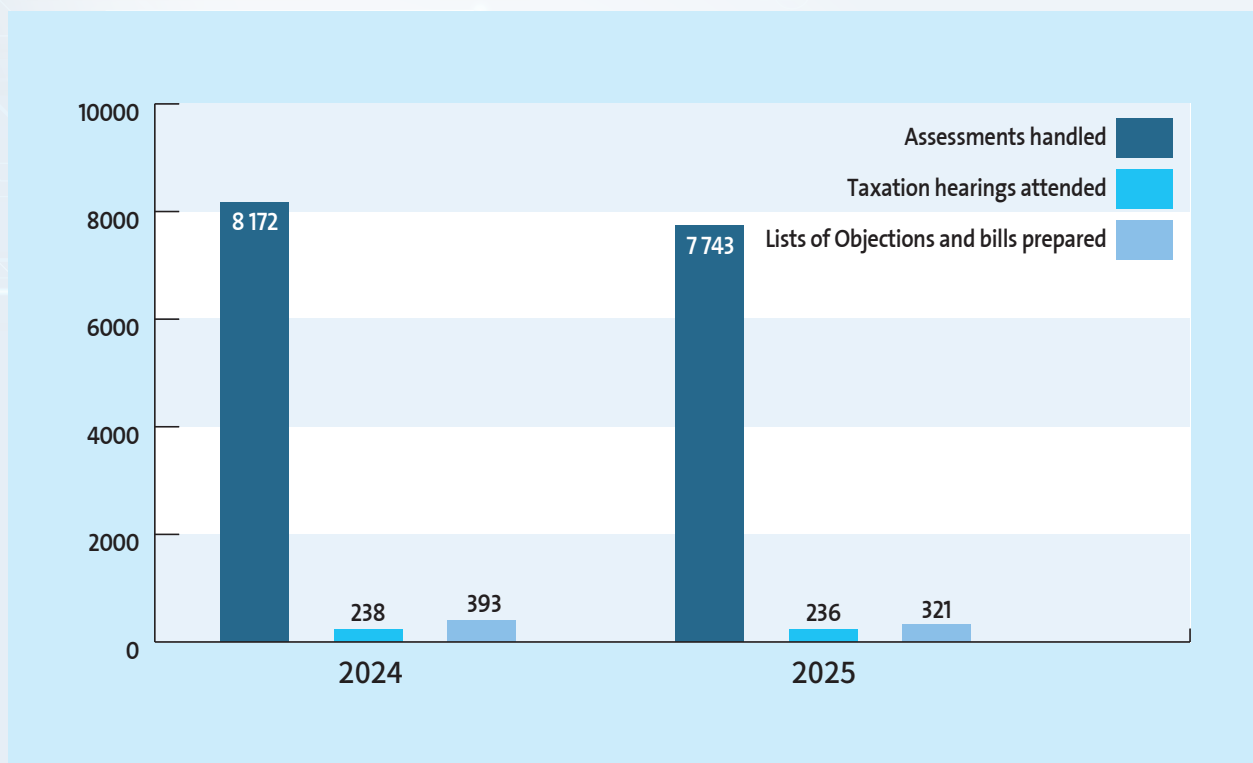


Related Legal Support Services

Costing

The Department's Costing Unit assesses bills of costs submitted by assigned solicitors and opposite parties in civil cases, including preparing lists of objections and attending taxation hearings.

Cases Handled by the Costing Unit in 2024-2025



Enforcement

The Department's Enforcement Unit (EU) handles enforcement proceedings for the recovery of judgment debts and costs in legally aided cases. In 2025, a total of 118 cases were assigned to the EU.

Upon receipt of a new assignment, EU obtained instructions from the judgment creditor and issued demand letter to the judgment debtor. The table below shows the time taken for issuing the first demand letter to the judgment debtor from the date of assignment:

Within 1 month	Within 2 months	Within 3 months	More than 3 months	Total no. of cases
44 (35)	11 (17)	6 (4)	8 (13)	69 (69)
63.8% (50.72%)	16% (24.64%)	8.7% (5.80%)	11.5% (18.84%)	100% (100%)

(2024 figures in bracket)

If the judgment debtor failed to fully settle the judgment debts and/or costs as demanded or where no settlement agreement could be reached between the parties, EU commenced appropriate enforcement proceedings as the circumstances of the case required.

In 73 cases, enforcement proceedings were instituted. About 13.7% of the proceedings were instituted within 1 month from the date when the cases were assigned to the handling professional officers. The table below shows the time taken for enforcement proceedings to be commenced from the date of assignment:

Time Taken for the Commencement of Enforcement Proceedings in 2025:

Within 1 month	Within 2 months	Within 3 months	More than 3 months	Total no. of cases
10 (7)	17 (13)	19 (11)	27 (41)	73 (72)
13.7% (9.7%)	23.3% (18%)	26% (15.3%)	37% (57%)	100% (100%)

(2024 figures in bracket)

Some of these cases were settled prior to the commencement of or during the enforcement proceedings where the judgment debtors undertook, through negotiation and production of supporting documents, to pay the outstanding amount by installments.

The costs and damages recovery ratio for cases with enforcement actions handled by the Department and finalised in 2025 is as shown in the chart below:

Amount recovered
70%

Amount not recovered
30%



Top 20 Solicitors in terms of Civil Case Assignments in 2025 by Case Types and Percentage Shares in the Total Number of Civil Case Assignments to Solicitors

(From 1.1.2025 to 31.12.2025)

Rank by order Share	No. of Assignments by Case Types#						% Share
	PI-related	JR	MIM	MAT	Others	Total	
1	27	0	0	0	1	28	0.8%
2	27	0	0	0	0	27	0.8%
3	26	0	0	0	0	26	0.8%
4	26	0	0	0	0	26	0.8%
5	14	0	0	12	0	26	0.8%
6	8	0	0	17	0	25	0.8%
7	5	0	0	18	2	25	0.8%
8	0	0	0	23	2	25	0.8%
9	25	0	0	0	0	25	0.8%
10	0	0	0	25	0	25	0.8%
11	25	0	0	0	0	25	0.8%
12	24	0	0	1	0	25	0.8%
13	1	3	0	3	18	25	0.8%
14	11	0	0	13	1	25	0.8%
15	16	0	0	7	2	25	0.8%
16	24	0	0	0	0	24	0.7%
17	24	0	0	0	0	24	0.7%
18	7	0	0	17	0	24	0.7%
19	23	0	0	0	1	24	0.7%
20	11	0	0	13	0	24	0.7%
Subtotal for Top 20	324	3	0	149	27	503	15.2%
Total no. of assignments to solicitors in civil cases	1 889	146	2	1 054	224	3 315	100.0%

Note: The civil assignment limit for panel solicitor is 30 cases within the past 12 months; and for judicial review - related cases is 5 cases within the past 12 months.

Figures may not add up to total due to rounding.

Case types:

PI related – Employees' Compensation, Damages for Assault, Dental Negligence, Medical Negligence, Personal Injuries, Traffic Accident, SLAS Employees' Compensation, SLAS Medical Negligence and SLAS Personal Injuries

JR – Judicial Review

MIM – Immigration

MAT – Matrimonial

Others – Miscellaneous, Land or Tenancy Disputes and Contract of Employment

Chapter 3

Cases of Public Interest or Concern



HKSAR v Li Qingbin

(FACC No. 7 of 2024)

The Appellant was a mainland resident who attempted to enter Hong Kong from the Chinese Mainland twice. The Appellant sought entry on 19 September 2018 with a passport of the People's Republic of China (PRC Passport), and on 3 May 2019 with a Mainland Exit-Entry Permit (EEP). The Appellant's dates of birth on the said travel documents were inconsistent.

The Appellant was refused entry on both occasions. Under caution, the Appellant admitted that his dates of birth stated in the above travel documents were both wrong. His actual date of birth was another date. He explained that the discrepancies arose from administrative errors and difficulties in rectifying his records due to lack of official proof of his birth since he was born in a rural village in the Chinese Mainland.

In respect of each entry attempt, the Appellant was charged with one count of "using a false travel document" contrary to section 42(2)(b) of the Immigration Ordinance, Cap 115 (IO), and one count of "making a false representation to an immigration officer", contrary to section 42(1)(a) of IO. Under section 42(5) of IO, "false" is defined to mean "false in a material particular".

Proceedings in Courts below

The Magistrate's Court

(STCC 1794/2019)

On 5 July 2019, the Appellant was convicted of all four charges after trial and sentenced to 6 months' imprisonment. The Magistrate found that the inaccurate dates of birth on the Appellant's PRC Passport and EEP were "false in a material particular". Since the Appellant admitted that he had knowledge of such inaccuracy, by presenting and using the false documents, the Appellant had made statements or representations to immigration officers regarding his date of birth. The Magistrate held that the Appellant's difficulty of getting documents corrected did not amount to a reasonable excuse.

The Court of First Instance

(HCMA 372/2019)

The Appellant subsequently took his case on appeal to the Court of First Instance. On 6 December 2019, the Judge endorsed the Magistrate's view and dismissed the Appellant's appeal. The Appellant's leave application to appeal to the Court of Final Appeal (CFA) out of time was also dismissed by the Judge on 31 May 2023.

The Court of Final Appeal ***(FAMC 14/2023)***

On 17 April 2024, the Appeal Committee granted leave to the Appellant to appeal to CFA and certified that the Appellant's case involved 5 questions of law of great and general importance formulated by the Appeal Committee.

(FACC 7/2024)

With the assistance of legal aid, the Appellant was represented by a Senior Counsel and a Junior Counsel in the appeal. On 2 June 2025, CFA unanimously dismissed the Appellant's appeal. The gist of CFA's determination on the 5 questions of law of great and general importance was as follows.

- ***Question 1: Was the principle of automendacity discussed in HKSAR v Chan Kam Ching (2022) 25 HKCFAR 48 applicable in respect of a charge of using a false travel document under section 42(2)(b) of IO?***

CFA answered in the negative. The court in Chan Kam Ching held that falsity in the context of forgery-related offences required that the document must "tell a lie about itself", i.e. the automendacity principle.

Section 42(5) of IO expressly provided that "forged" and "false" were to be given different meanings and should not be treated as concepts within the same genus. Therefore, the automendacity principle was inapplicable to a false document charge under IO.

- *Question 2: In considering the offences of section 42(1)(a) and/or 42(2) (b) of IO, especially in the context of verification by automated clearance facilities, should the Court pay regard to a traveller's contemporaneous explanation to immigration officers of the Immigration Department?*

The answer was that use of false document in automated clearance facilities did not trigger section 42(1)(a) of IO until irregularity was detected by immigration officers because no statement or representation was made until irregularity was detected.

In approaching this question, the Court should obviously pay regard to a traveller's explanation regarding use of a travel document which was false in a material particular. The legal consequences of such explanation, in terms of criminal liability or mitigation, would depend on the facts and on application of the relevant IO provisions.

- *Question 3: When a travel document issued by an official authority contained an inaccurate date of birth and it could not be rectified due to lack of official register of date of birth, was the date of birth a false material particular and did the use of such travel document constitute offences under section 42(1)(a) and/or 42(2)(b) of IO?*

CFA answered in the positive. Date of birth constituted a basic attribute of a person's identity and was obviously material to the exercise of immigration control. The Appellant's inability to rectify wrong date of birth did not affect the status of his travel documents being false in a material particular, although it might be relevant as a mitigating factor.

- *Question 4: When considering whether a traveller had the mens rea for the offences under section 42(1)(a) and/or 42(2)(b) of IO in the scenario set out in Question 3, did the Court need to find that the traveller knew that the date of birth was a material particular when he used the travel document?*

CFA answered in the negative. The Prosecution was not required to prove, and the Court was not required to find that a defendant was aware of the materiality of the false particular. The assessment of materiality was an objective one in respect of its impact to immigration control and did not involve one's subjective belief.

- *Question 5: If the answer to Question 4 was "No", was there an implied defence of reasonable excuse for the offences under section 42(1)(a) and/or 42(2)(b) of IO?*

CFA answered in the negative. Unlike other IO provisions, section 42 of IO did not provide for such a defence.

Significance of the Decision

This CFA decision clarifies the interpretation of sections 42(1)(a) and 42(2)(b) of IO. It provides an authoritative guidance on how the law defines "false" under section 42 of IO. It also clarifies the limits of defences available to travellers facing charges under section 42 of IO.

Chapter 4

Customer Services



The Department is committed to developing and maintaining a highly-motivated, caring and responsive workforce and keeps finding ways to better its performance through a customer-focused approach when delivering its services.

Performance Pledges

Processing of Applications

In 2025, the Department's actual performance in meeting the various targets set for processing time is set out below:

Types of Applications	Standard Processing Time	Performance Targets	Actual Performance in 2025
Civil Legal Aid	Within 3 months from the date of application	85%	89%
Criminal Legal Aid Appeals			
- Appeal against sentence	Within 2 months from the date of application	90%	84%
- Appeal against conviction	Within 3 months from the date of application	90%	90%
Trials in the Court of First Instance of the High Court / District Court	Within 10 working days from the date of application	90%	98%
Committal proceedings	Within 8 working days from the date of application	90%	97%

Payment to Aided Persons and Service Providers

In 2025-2026, the Department paid out \$1,003.4 million to lawyers / experts / other parties and \$901.0 million to legally aided persons. During the year, the Department exceeded all performance targets on payment:

Payment Targets	Service Delivery Standard	Performance Targets	Actual Performance in 2025
Aided Persons	Interim Payment Within 1 month from receipt of monies due to the aided person and / or receipt of estimation of costs from the assigned solicitor, whichever is appropriate.	95%	98%
	Final Payment Within 6 weeks from date of agreement of all costs and disbursements related to the case, and receipt of all monies due to the aided person and the Director of Legal Aid.	95%	99%
Lawyers / Experts / Other Parties	Advance Payment Within 6 weeks from receipt of bill.	95%	99%
	Balance Payment Within 6 weeks from date of agreement of all costs and disbursements related to the case, or receipts of all monies due to the aided person and the Director of Legal Aid, whichever is later.	95%	99%

Customer Feedback

With a view to enhancing our provision of services to the public, the Department regularly conducts comprehensive surveys on customer feedback on different aspects of the legal aid services. The surveys cover application and processing procedures for legal aid and the Department's in-house litigation services. Different methodologies such as on the spot collection and mail surveys have been used depending on the points of contact and on the stages and types of services rendered to customers. The overall customer satisfaction level remained high in 2025. The charts at [Appendix 2](#) illustrate the major findings of the survey on customer feedback.

幸運地申請到又得到你們的幫助，此時頓覺得人生有點希望及人間溫暖！……成功與否，我亦得到你們同事細心聆聽我的聲音和親切的不氣餒工作精神和幫忙，使事件好不容易地完成，我真的要親口／親筆的說聲多謝！……多謝你們忠誠努力幫助別人的精神。

感謝貴署對本人的緊急個案援助申請的重視及為個案作出了短時間的迅速處理。特別感謝……尤律師對本人的申請和訴求……給予了支持和寶貴的援助，讓本人能在家事法庭的訴訟中有法律支援。

Miss Yu has been very kind, helpful, responsible, attentive and deals with the applicants seriously.....



在整個過程中，鄭小姐不僅專業而且耐心，始終以細心周到的態度為我解答疑問、提供建議，讓我感到安心和信任。她的幫助對我意義重大，再次衷心感謝她的付出。



在此感謝及贊揚阮女士在過去三個月就本人申請法律援助的幫忙。阮女士在整個會面過程中非常專業，令我很窩心。

Very professional and efficient in handling my concern. I am so thankful!

You're making a real difference in the lives of those with need it most, and that's something to be proud of..... appreciated.

Thank you so much for the good service and being kind every time.....

Ms Tsang, thanks to your effective co-ordination throughout the process..... your extended patience & consideration are highly appreciated.



多謝法律援（援）助署的幫助，給予一個合理的訟費金額……特別鳴謝負責本人案件的律師、訟費小組成員馬小姐以及金小姐。



收到您們幫忙之下而收到的部（分）款項，收到的那刻非常感激，也呈現出您們需要處理厚厚的文件，真的不容易。辛苦您們了！明白大家生活當中都會有不如意的事發生，希望大家都會真心珍惜身邊曾經幫忙過的人……再次感謝您們帶來的支持和溫暖。

Customer Service Initiatives

Enquiries, Complaints and Representations

The Department places great importance on enquiries, complaints and representations received from our customers. Customers' concerns and suggestions are viewed by the Department as a means of improving its service and ensuring the fulfillment of its statutory functions. The Departmental Customer Service Manager, who is a senior directorate, would meet with a team of Assistant Customer Service Managers and Officers regularly to review feedback on our services and recommend follow up actions where necessary.

Complaints

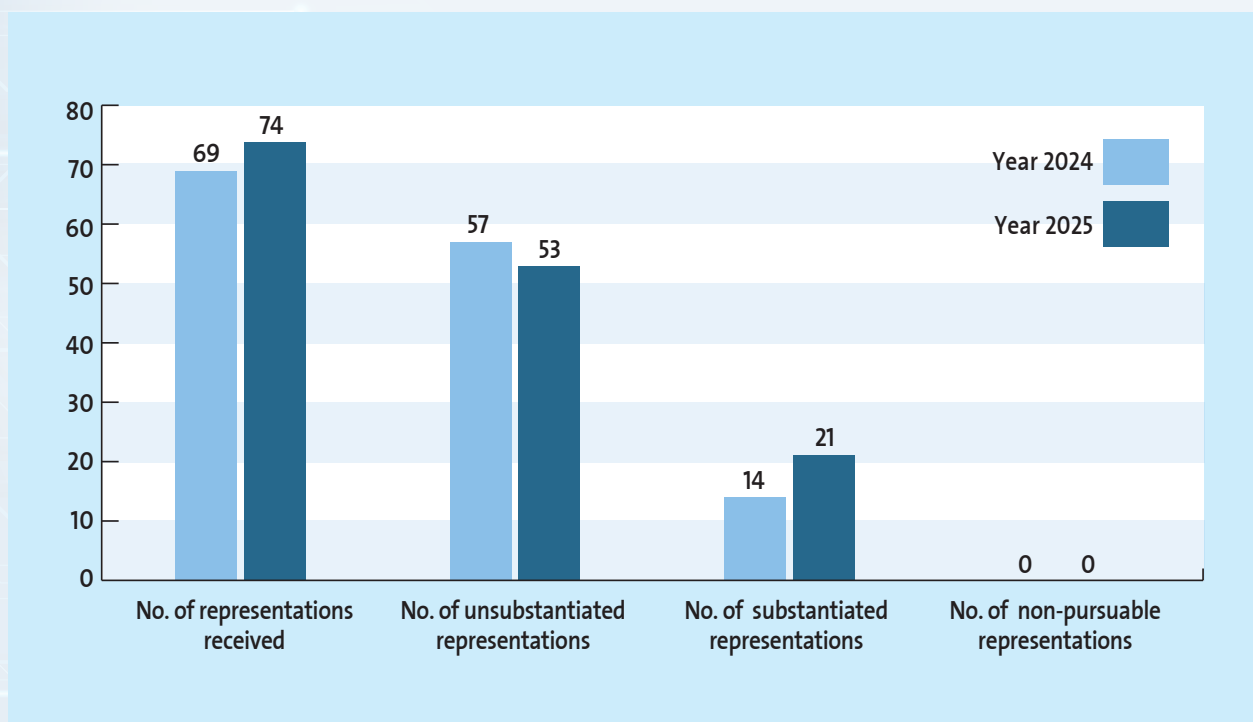
The Assistant Director of Legal Aid (Policy and Development) is the designated Complaint Liaison Officer to coordinate the handling of all the complaints received. Members of the public may lodge complaints in person with the Customer Service Officers of individual sections or by telephone or in writing to the Department by post, email or by fax. All complaints received will be handled according to the Department's complaint handling mechanism which is in compliance with the Government's general complaint handling guidelines. The Department will investigate and handle all complaints impartially and expeditiously. In general, an acknowledgement will be given within 10 days after the receipt of a complaint, and a substantive reply will be given within 30 days.

Representations

To qualify for legal aid, an applicant must pass both the means and merits tests. If anyone believes that a person should not have been given legal aid on means and / or merits, he can write to us and let us know the reasons. The Application and Processing Division is responsible for conducting review of representations against grants of legal aid on merits. Representations against grants of legal aid on means are handled by the Special Duties and Research Unit. The Department has published a leaflet to explain the investigation system and to address frequently asked questions. Please visit https://www.lad.gov.hk/eng/documents/ppr/publication/Not_Happy_en.pdf to view the leaflet.

In 2025, the Special Duties and Research Unit received 74 representations against grants of legal aid on means and completed investigation in 74 cases. 6 cases were referred to the police for investigation as to whether any offence was committed under Section 23 of the Legal Aid Ordinance, Cap. 91, and under Section 18A of the Theft Ordinance, Cap. 210 and / or Section 36 of Crimes Ordinance, Cap. 200.

Means Representation Received and Outcomes of Investigation Concluded in 2024 and 2025:



LAD's Hotline Service - the Interactive Voice Response System

The Department's hotline service provides a fast and convenient means for the public to learn about legal aid services. It has pre-recorded messages in Cantonese, Putonghua and English on different aspects of legal aid services. The popular ones are application procedures, eligibility criteria for civil and criminal legal aid, the aided person's liability to contribute towards the costs of aided proceedings etc. For further information, callers can speak to a staff member of the Department who will answer their enquiries during office hours.

Chapter 5

Publicity Programmes



The Department is committed to ensuring that no one who qualifies for legal aid is denied access to justice because of lack of means. Every year the Department organises or participates in various activities to enhance the public's awareness and knowledge of the legal aid services provided by the Department.

Promotional Activities

Newspaper Interviews

Acting Deputy Director of Legal Aid / Application & Processing, Ms Nancy Keung, accepted an interview by Ta Kung Pao sharing her work experiences with the Department and issues of concerns to the public including judicial review and non-refoulement cases.



Legal Aid Counsel / Kowloon Branch Office, Mr Ray Chan and Senior Law Clerk II / Kowloon Branch Office, Mr Jeff Yu shared their personal experiences in a media interview with the Ming Pao Daily about the set-up of a special task group to expedite the handling of domestic violence cases.

Promotion of Legal Aid Services to External Bodies / Organisations

We exchanged views with external bodies and organisations on issues of common interest and on the latest development of legal aid in Hong Kong through various exchange programmes and visits.

On 7 February 2025, Legal Aid Counsel / Kowloon Branch Office, Mr Ray Chan briefed a group of non-Chinese speaking students from various secondary schools on the work and services of the Department, and shared with them career-related information. Students also attended court case hearings at the High Court for a first-hand experience of legal proceedings.



On 12 February 2025, Acting Senior Legal Aid Counsel / Crime, Ms Shirley Lo delivered a talk on the Legal Aid Department's various work and services to a group of law students from the Chinese University of Hong Kong.

On 3 March 2025, Acting Senior Legal Aid Counsel / Application & Processing, Miss Candy Ho briefed a group of non-Chinese speaking students from various secondary schools on the work and services of the Department, and shared with them career-related information. Students also attended court case hearings at the High Court for a first-hand experience of legal proceedings.



On 19 March 2025, Senior Legal Aid Counsel / Civil Litigation 2, Ms Maze Chak hosted a talk for the frontline staff and volunteers of Po Leung Kuk Tsui Lam Centre on matrimonial litigation matters including divorce, maintenance, child custody, mediation and the legal aid services provided by the Department.

On 28 March 2025, Legal Aid Counsel / Civil Litigation 1, Ms Unique Leung briefed a group of secondary school students on the work and services of the Department, and shared with them career-related information. Students also attended court case hearings at the High Court for a first-hand experience of legal proceedings.



On 26 April 2025, Acting Senior Legal Aid Counsel / Civil Litigation 1, Miss Dora Yeung, delivered a talk on legal aid with special focus on employee's compensation and personal injuries at work at the Mong Kok Community Hall.



On 9 May 2025, Assistant Principal Legal Aid Counsel / Legal & Management Support, Mr David Chow, received officials from the Justice Bureau of Shenzhen, the Shenzhen Municipal Department of Legal Aid and the Judicial Supervisory Working Committee of the Standing Committee of the Shenzhen Municipal People's Congress. Mr Chow introduced them to the work and services of the Department and exchanged views on the provision of legal aid services.



On 16 June 2025, Legal Aid Counsel / Legal and Management Support, Ms Agnes Chan, gave a talk on the work and services of the Department, and provided information on application for legal aid to an audience of newly arrived ethnic minorities, in an event organised by the International Social Service Hong Kong Branch.

On 23 June 2025, Legal Aid Counsel / Application & Processing, Ms Phyllissa Chan, visited Pui Ching Middle School and shared with students her career in law, and provided information on the work and services of the Department.



On 7 July 2025, Legal Aid Counsel / Legal & Management Support, Mr Eric Ip, briefed a group of visiting students from various secondary schools which joined the "CLAP@JC" programme on the work and services of the Department, and shared with them career-related information. Students also attended court case hearings at the High Court for a first-hand experience of legal proceedings.

On 14 July 2025, Legal Aid Counsel / Application & Processing, Miss Cynthia Chan, received a group of law students from the Peking University and introduced to them the work and services of the Department. The visit was co-organised by the Peking University and the Hong Kong Bar Association.



On 4 August 2025, Legal Aid Counsel / Application & Processing, Ms Agnes Kan, received a group of law students from the East China University of Political Science and Law and introduced to them the work and services of the Department. The visit was co-organised by the East China University of Political Science and Law and the Hong Kong Bar Association.

On 19 August 2025, Acting Senior Legal Aid Counsel / Application & Processing, Mr James Yeung, upon invitation by the Faculty of Social Sciences of the University of Hong Kong, delivered a talk on the Legal Aid Department's various work and services to a group of social work students.



On 15 September 2025, Legal Aid Counsel / Crime, Mr William Wong, participated in the 2025 Government Career Fair at the University of Hong Kong and shared with the students on the service of the Department and career-related information.



On 18 September 2025, representatives from the Anti-corruption Bureau and the Legal Aid Service of Georgia visited the Department. The delegation was received by Director of Legal Aid, Mr Chris Chong; Deputy Director of Legal Aid / Policy & Administration, Ms Juliana Chan; Deputy Director of Legal Aid / Litigation, Mr Ben Li; Acting Deputy Director of Legal Aid / Application & Processing, Ms Nancy Keung; and Acting Assistant Director of Legal Aid / Litigation, Mr Simon Lau. Views were exchanged on legal aid and the delegation was introduced the work and services of the Department.



On 2 October 2025, Ms Yolanda Cheng, Legal Aid Counsel / Kowloon Branch Office, participated in the 2025 Government Career Fair held in The Chinese University of Hong Kong and shared with students the work and services of the Department and career-related information.



On 20 October 2025, Assistant Principal Legal Aid Counsel / Kowloon Branch Office, Ms Rita Chin, received a delegation of 20 officials from the Yunnan Discipline Inspection Committee of the Communist Party of China and introduced to them the work and services of the Legal Aid Department.

On 21 November 2025, Miss Eunice Ip, Senior Legal Aid Counsel / Application & Processing, gave a talk on legal aid. The event was organised by the Hong Kong Catholic Commission for Labour Affairs and the staff of Diocesan Pastoral Centres learned about the application procedures, requirements, eligibility and other legal aid related information.



Please visit https://www.lad.gov.hk/eng/wnew/event_2025.html for the details and photos of the events.

Promotion of Legal Aid Services to Legal Practitioners

The Department places great importance on working in partnership with the legal profession to deliver quality legal aid services to the public.

On 24 March 2025, Mr Simon Lau, Assistant Principal Legal Aid Counsel / Crime, conducted a training course "Legal Aid: Criminal Legal Aid, the Department and CFA" for more than 20 barristers on the rights to apply for legal aid, means and merits test. The training course was organised by the Hong Kong Bar Association.

On 3 September 2025, Assistant Principal Legal Aid Counsel / Kowloon Branch Office, Ms Rita Chin and Acting Assistant Principal Legal Aid Counsel / Crime, Ms Fanny Lo conducted a training course for solicitors, namely "Update on Legal Aid Schemes", organised by the Hong Kong Academy of Law.



Internship for Students

The Department participated in the Post-Secondary Student Summer Internship Programme. The Department also participated in the programme organised by the Civil Service Bureau to offer internship placements for students with disabilities and also for non-ethnic Chinese students. In 2025, the Department recruited 11 summer interns under the Post-Secondary Student Summer Internship Programme, an intern with disability and a non-ethnic Chinese intern.

Law Week 2025

On 14 September 2025, the Director of Legal Aid, Mr Chris Chong officiated at the opening ceremony of Law Week 2025 under the theme "Law in Action: Building the Future Together" organised by the Law Society of Hong Kong in Tin Shui Wai.



Colleagues of the Legal Aid Department actively participated in the three sessions of Free Legal Advice Programme, held at Tin Shui Wai, Ma On Shan and Sham Shui Po in September, October and December respectively, by providing legal aid information on our services and answering enquiries.



Updating of Video on our Services and of our Departmental Leaflets

The Department released a remake of short video "Legal Aid in Criminal Services".

The Department also published and updated the leaflet "Important Notice for Legally-Aided Person" (Simplified Chinese version).



Other publications such as the Financial Information Sheet, which contained comprehensive information on financial eligibility, deductible personal allowances, contributions payable by an aided person towards the costs of litigation and the Director's First Charge were also revised to reflect changes implemented in 2025.

A list of publications of the Department is at [Appendix 5](#).

New Posters



The Department produced a new poster "Beware of Phone Scammers" to appeal to the public to beware of scammers impersonating Legal Aid Department staff, claiming that applicants need to prepare "red packets" and demanding that money be transferred to their bank accounts. LAD staff will not accept any money or reward from aided persons. Neither will assigned lawyers directly take any fees from aided persons.

Measures to Combat Improper Touting Activities

As a measure to further combat improper touting activities of claims recovery agents among injured workers and accident victims, the Department continued to arrange the broadcast of the TV API "Beware of the touting activities of recovery agents" produced by the Department of Justice at public waiting areas of the Department, including the Information & Application Services Unit (IASU) of the Application and Processing Division and Crime Section of Litigation Division on 25/F of Queensway Government Offices; as well as the IASU of Kowloon Branch Office.

A poster on anti-touting activities was designed and displayed at our offices, District Social Welfare Offices of Social Welfare Department, offices of Employees' Compensation Division of the Labour Department, Home Affairs Enquiry Centres, community centres and community halls.

Website

The Department regularly updates the contents of its website to provide comprehensive and timely information to the public and legal aid practitioners. In 2025, the Department continued enhancing the homepage to meet with the latest requirements of the Digital Policy Office.

Chapter 6

Organisation, Administration and Staffing



There are three Divisions in the Department, namely the Application and Processing Division, the Litigation Division and the Policy and Administration Division, each headed by a Deputy Director. The organisation chart can be found at the departmental website at <https://www.lad.gov.hk/eng/ginfo/oo.html>.

Staffing

As at the end of 2025, there were 535 staff members comprising 85 professional officers, 171 law clerks and 279 supporting staff. 2 Legal Aid Counsel and 17 Law Clerks were newly recruited in the year.

Training and Development

The Department is committed to developing and maintaining a highly-motivated, dynamic, and professional team that delivers quality services and safeguards access to justice for our customers. Every year, we provide a diverse portfolio of professional and general training across all levels, guaranteeing that our staff are empowered with the latest knowledge to navigate evolving challenges. The Training Unit oversees the strategic formulation and review of training and development policies to ensure our talent pool remains aligned with the Department's vision, mission and values.

National Studies, National Security-related Trainings / Visits

The Department has all along attached great importance to national studies and national security-related trainings. To strengthen staff's national identity and awareness of national security, the Department arranged visits to the National Security Exhibition Gallery and the Chinese People's Liberation Army (PLA) Hong Kong Garrison Exhibition Center at Ngong Shuen Chau Barracks with a total of 572 attendance in 2025. Furthermore, the Department has been nominating officers to participate in national studies programmes at prestigious institutions, such as the National Academy of Governance, Tsinghua University, China Foreign Affairs University, Nanjing University, Zhejiang University, Jinan University and Sun Yat-sen University to deepen their understanding of the country's latest policies and developments. Professional officers were also nominated to attend the "National Studies Programme for Government Lawyers" and "Mainland Legal Studies Course" coordinated by the Department of Justice to promote exchanges with our Mainland counterparts. Over the past five years, a total of 167 attendances were recorded at national studies seminars organised by Civil Service College (CSC).



Staff visited the Chinese People's Liberation Army (PLA) Hong Kong Garrison Exhibition Center at Ngong Shuen Chau Barracks.



Staff visited the National Security Exhibition Gallery.



Our Professional Officer not only attended national studies seminars organised by the Civil Service College, but also participated in the production of the official trailer.



Professional Training

To keep our professional officers abreast of changes and development of the laws, the Department organised 5 in-house legal talks and experience sharing session, reaching a total attendance of 210, and sponsored 5 professional officers to attend external seminars on topics related to Artificial Intelligence, Mediation and Data Protection in 2025.

Customer Service and Communication Training

The Department champions a customer-focused culture across all operations. To enhance staff's skills in delivering quality service to the public, the Department organised 3 in-house customer service and communication workshops and nominated staff members to attend communication workshops organised by the Civil Service College. In 2025, the total number of attendances was 71.

Staff Well-being, Management and General Training

Our dedication to a healthy workforce was furthered this year through organising 3 workshops designed to enhance mental and physical resilience and the total number of attendances was 76. Apart from the above, the Department also organised an in-house integrity management training workshop with 41 attendance. 211 officers attended general training organised by CSC and other institutes on a wide range of topics, such as, performance management, stress management, office administration, leadership development, basic law, innovation and technology, induction training, occupational safety and health, and use of languages.

Promoting Self-Learning and Development: In-house Learning Resource Centre

The Department fosters a culture of continuous development by providing an extensive library of resources tailored to both professional excellence and personal growth. Spanning strategic management to holistic well-being, our Learning Resource Centre is curated with new publications each year to provide a diverse and up-to-date repository of knowledge for all staff.

Through our departmental portal, staff enjoy seamless access to professional development tools and learning materials. This is complemented by the Learning Management Portal, which provides a robust suite of e-learning materials ranging from short videos to thematic articles on essential topics such as the Constitution, the Basic Law and National Security, Public Leadership and Management, International Perspectives, and Innovation and Technology, as well as core values and service culture.

Information Systems

The Department's Case Management and Case Accounting System (CM&CAS) supports over 500 users in handling day-to-day legal aid business processes such as processing applications, monitoring assigned out cases and handling legal aid payments. The system was revamped with phase 1 launched in August 2024 and phase 2 was launched in August 2025 after satisfactory users' acceptance test. The system implementation of the related query system, known as Knowledge Support System (KSS), started in February 2025 and was smoothly completed in October 2025.

The Legal Aid Electronic Services Portal (LAESP) provides an online gateway through which members of the public and Panel lawyers can gain access to information and transact certain legal aid business with the Department online. Members of the public can access the LAESP to download and submit legal aid Pre-application Information Forms to the Department as a first step towards making an application for legal aid. To achieve more unified user experiences in using government online services, enhancement was implemented to LAESP to integrate with the in-app browser on iAM Smart in August 2025. In addition, to facilitate solicitors and counsel on the Legal Aid Panel to update their profile data through electronic means more efficiently, the Department kick-started the streamlining enhancement work to LAESP and the new function is planned to launch in the second quarter of 2026.

To better support members of the public in need of legal aid services, a chatbot service, built with Artificial Intelligence and Natural Language Processing technology, was launched in February 2025 on our website to handle pre-application general enquiries in traditional Chinese, simplified Chinese or English.

Staff Relations and Communication

The Department maintains effective communication with staff through regular meetings with various staff representative bodies such as the Departmental Consultative Committees, the Law Clerks Association and the Legal Aid Counsel Association. Resulting from the discussions at these meetings, improvements have been made concerning office accommodation, streamlining of working procedures and human resources planning, etc.

The Director of Legal Aid would visit sections throughout the year with a view to exchanging ideas with staff of all levels including professional officers and receiving their views on work arrangements and procedures for further review and improvement. Divisions / Sections continued to implement their respective internal communication strategies in consultation with staff. Informal meetings would also be held between the Deputy Director of Legal Aid (Policy and Administration) and Senior Law Clerks I and II and general grades staff regularly to collect their view on work and to explore areas for improvement.

Staff Suggestions Scheme

Staff Suggestions Scheme was launched to encourage colleagues to make suggestions to the Department. It aims to facilitate the improvement and streamlining of the Department's operation and management, promote Department's image, arouse staff morale and occupational safety, thereby enhancing work efficiency.

Support to the Legislative Council Election

Legislative Council is one of the key pillars in the governance structure of the Hong Kong Special Administrative Region. In November, the Director of Legal Aid, together with the senior directorate officers, joined the Chief Secretary for Administration, the Director of Administration and their colleagues to shoot a video clip, calling on everyone to support and cast their votes in the "2025 Legislative Council Election". Furthermore, our staff have helped distribute promotional leaflets and souvenirs of the Ballot Box Family mascots to their families and friends with a view to boosting the electoral atmosphere in society and raising public awareness of the election. On the polling day on 7 December 2025, apart from fulfilling civil rights by casting votes, many of our staff have assisted in the operation of the Polling Stations, as well as the dedicated Coordination and Support Centre set up for the election.



Staff Welfare and Charitable Activities

The Department values the general well-being of its staff. The objective of the Staff Club is to promote staff welfare by organising a wide range of activities and to provide opportunities where staff members can meet and interact whilst engaging in relaxing and enriching activities.

To promote staff wellness, the Staff Club has organised several recreational activities in 2025. A bowling competition, a series of stretching programmes, a coffee making workshop and a board game activity were held during the year. Staff members also participated in a basketball competition organised by the Hong Kong Bar Association.



Basketball competition



Bowling competition

During the year, the Department actively participated in various volunteer services and fund raising activities such as the Hong Kong Marathon 2025 and the 15th National Games Hong Kong SAR Volunteer Scheme, Skip Lunch Day, Green Low Carbon Day, Dress Casual Day, Orbis World Sight Day, Médecins Sans Frontières Day and Oxfam Rice Event.



Hong Kong Marathon 2025



National Games

Environmental Initiatives

The Department is committed to ensuring that its operations and activities are conducted in an environmentally responsible manner. The Department makes efforts to minimise waste, conserve energy, promote "reuse" and "recycling" of resources and enhance staff awareness and participation in protecting the environment.

The Department undertakes regular reviews to ensure that resources are used in an efficient and green manner. Details of the Department's environmental initiatives in 2025 can be found in the Department's Environmental Report at the departmental website <https://www.lad.gov.hk/eng/ppr/publication/enr.html>.

Internal Audit

The Internal Audit Section (IAS) is an independent team established to assist management to ensure that adequate control procedures and systems are in place to safeguard the Department's assets. It also carries out reviews of the various activities of the Department in order to ensure an economical, efficient and effective use of the Department's financial, human and other resources.

The major audit reviews conducted by IAS during the year were the review of internal control on handling of clients' properties by the Official Solicitor's Office, review of payments to experts and other non-aided parties, and review of internal control on approval of transfer journals. IAS also carried out audits on the use of the Integrated Registration Information System provided by the Land Registry for conducting land searches in legal aid cases and performed periodic checks on means investigation reports, petty cash, imprest, etc.

Support Service to the Legal Aid Services Council

Legal Aid Services Council (the Council) is a statutory body set up in September 1996 pursuant to the Legal Aid Services Council Ordinance, Cap. 489 to supervise the provision of legal aid services in Hong Kong and to advise the Government on legal aid policy. The Council comprises barristers and solicitors, the Director of Legal Aid, and other members who are not connected in any way with the practice of law. The Chairman is not a public officer, and is also not connected in any other way directly with the practice of law. The Council meets regularly to oversee the administration of legal aid service provided by the Department. The Council may formulate policies

governing the provision of services by the Department and give advice on policy direction of the Department.

The Council reviews the work of the Department regularly. Regular progress reports on various aspects of the provision of legal aid services and plans for development of the Department were provided to the Council for review.

With strong support from the Council, publicity measures were stepped up to promote a positive image of our services to the public.

The Ombudsman's Award 2025

Miss Carol Chow, Senior Law Clerk I, has served in the Information and Application Services Unit (IASU) of the Application and Processing Division since 2024. As the customer service officer of IASU, Miss Chow consistently leads her team to provide quality service to the general public. With excellent interpersonal skills and a customer-oriented mindset, Miss Chow provides timely, sincere and respectful responses when handling enquiries, complaints and requests for assistance from members of the public.



In recognition of Miss Chow's efforts and contribution to delivering quality customer service to the general public, she was awarded The Ombudsman's Awards 2025 for Officers of Public Organisations.

Appendix



Revenue

		2024-2025 (\$M)	2025-2026 (\$M)
1	Criminal Cases	8.9	8.0
2	Civil Cases		
	<i>In-house</i>	12.6	9.7
	<i>Assigned-out</i>	406.3	446.5
3	Official Solicitor	2.3	2.3
4	Supplementary Legal Aid Scheme		
	<i>Legal costs</i>	1.2	1.4
	<i>Administration fee</i>	4.0	4.6
	Total	435.3	472.5

Expenditure by Items

		2024-2025 (\$M)	2025-2026 (\$M)
1	Personal Emoluments	339.0	344.6
2	Personnel Related Expenses	29.6	32.1
3	Departmental Expenses	27.8	30.4
4	Legal Aid Costs (for both in-house and assigned-out cases)		
	<i>Civil</i>	679.6	619.2
	<i>Criminal</i>	363.1	384.2
5	Plant, Equipment and Works	0.0	0.0
	Total	1,439.1	1,410.5

Expenditure by Programmes

		2024-2025 (\$M)	2025-2026 (\$M)
1	Processing of Legal Aid Applications	142.9	147.2
2	Litigation Services	1,216.0	1,179.6
3	Support Services	62.0	64.8
4	Official Solicitor's Office	18.2	18.9
	Total	1,439.1	1,410.5

Analysis of Expenditure for Civil Cases by Types of Cases

Types of Cases	2024-2025	2025-2026
Matrimonial Cases	17.6%	20.6%
Misc. Personal Injuries	34.4%	31.7%
Employees' Compensation	14.2%	13.3%
Running Down	6.4%	7.7%
Immigration Matters	1.2%	0.6%
Land & Tenancy Disputes	7.1%	7.9%
Miscellaneous	19.1%	18.2%
Total	100%	100%

Analysis of Expenditure for Criminal Cases by Types of Cases

Types of Cases	2024-2025	2025-2026
Hearings in District Court	64.4%	53.4%
Hearings in Court of First Instance	32.4%	44.0%
Appeals from Magistrates' Courts	0.5%	0.3%
Appeals from District Court	0.8%	0.8%
Appeals from Court of First Instance	1.4%	1.1%
Appeals in Court of Final Appeal	0.5%	0.4%
Total	100%	100%

Analysis of Legal Aid Costs by Nature of Expenditure

Nature of Expenditure	2024-2025 (\$M)	2025-2026 (\$M)
Solicitors Costs	576.5	554.5
Counsel Fees	353.9	367.3
Doctors Fees	8.5	8.3
Opposite Party Costs	52.3	26.5
Others ^(Note)	51.5	46.8
Total	1,042.7	1,003.4

Note: These include expenses for land and company searches, court fees and taxing fees, law costs draftsman fees, expert fees, copying charges, bank charges and miscellaneous expenses.

Legal Aid Budget

Financial Year*			2024-2025	2023-2024	2022-2023
Total Approved Estimate (\$'000)		A	1,461,438	1,476,426	1,635,755
Index A (2014-15=100)			172.1	173.8	192.6
Actual Operating Expenses (\$'000) ^(Note 1)		B	396,404	381,614	370,620
Index B (2014-15=100)			140.5	135.3	131.4
Actual Legal Aid Costs (\$'000)	Civil	C	679,585	683,256	777,013
	Criminal	D	363,132	386,673	381,569
Index C+D (2014-15=100)			183.9	188.7	204.3
Capital Expenditure (\$'000)		E	0	0	0
(Over-spending) / Underspensing (\$'000) ^(Note 2)		F=A-B-C-D-E	22,316	24,884	106,553
% of (Over-spending) / Underspensing		F/A	2%	2%	7%

Note 1: Operating Expenses cover expenditure for personal emoluments, personnel related expenses and departmental expenses.

Note 2: Underspensing will not be accumulated to carry forward to the next financial year.

*In Hong Kong, the government's financial year runs from 1 April to 31 March.

Supplementary Legal Aid Fund - Income and Expenditure Account Note 1 Note 2

	For the year ended 30 September 2024 (\$)	For the year ended 30 September 2025 (\$)
Income		
Application fees	66,000	87,000
Percentage contributions	4,236,999	3,606,188
Interest income	9,812,843	9,041,375
	14,115,842	12,734,563
Less : Expenditure		
Administration fee	3,969,428	4,592,546
Bank charges	^Δ 1,360	1,900
Cash transportation services charges	0	0
Electronic payment services charges	^Δ 124	73
Expenses for interpretation services	0	0
Legal costs and expenses for finalised cases		
Successful litigation		
- costs to opposite parties	1,180,501	481,000
- other disbursements	832,974	455,324
	2,013,475	936,324
Unsuccessful applications	153,066	405,859
Unsuccessful litigation		
- costs to opposite parties	6,714,155	3,303,482
- other disbursements	3,781,338	3,926,242
	10,495,493	7,229,724
	16,632,946	13,166,426
Deficit for the year	(2,517,104)	(431,863)

Notes : 1.The financial year of the Supplementary Legal Aid Fund runs from 1 October of one year to 30 September of the following year. As at 30 September 2025, the net assets of the Supplementary Legal Aid Fund were decreased by \$431,863 to \$212,569,641.

2.Auditors' Report for the statement of account for the year ended 30 September 2025 has not yet been issued.

Δ The figures have been updated after publication of LAD Departmental Report 2024.

Overall Satisfaction Rate

	2024	2025
Application Services		
Application and Processing / Headquarters	99%	100%
Kowloon Branch Office	98%	98%
Crime Section	100%	100%
Litigation – Mid-Litigation Stage		
In-house Litigation of Family / Matrimonial Cases	100%	100%
In-house Litigation of Personal Injuries Cases	100%	100%
Cases handled by Assigned Solicitors	98%	97%
Litigation – Conclusion Stage		
In-house Litigation of Family / Matrimonial Cases	99%	100%
In-house Litigation of Personal Injuries Cases	100%	91%
Cases handled by Assigned Solicitors	85%	91%

(A) Application Service (Means Test and Merits Test)

	Application and Processing / Headquarters		Kowloon Branch Office		Crime Section	
	2024	2025	2024	2025	2024	2025
Response Rate	100%	100%	97%	98%	100%	100%
Overall Satisfaction	4.60	4.64	4.52	4.61	4.64	4.66
Convenience (e.g. LAD hotline or pamphlet is easily accessible, user-friendly, etc.)	4.45	4.54	4.23	4.33	4.55	4.60
Service Manner (Staff manner)	4.70	4.75	4.65	4.73	4.73	4.76
Service Efficiency (e.g. in means / merits testing, etc.)	4.57	4.66	4.42	4.47	4.60	4.61
Clear Information (Whether information given is clear)	4.51	4.59	4.36	4.43	4.45	4.55
Procedure (Date of interview fixed)	4.53	4.61	4.40	4.49	4.60	4.58

Satisfaction level ranges from the min. 1 to max. 5 (Very satisfied = 5; Satisfied = 4; Average = 3; Dissatisfied = 2; Very Dissatisfied = 1)

(B) Litigation - Mid - Litigation Stage

	In-house Litigation of Family / Matrimonial Cases		In-house Litigation of Personal Injuries Cases		Cases handled by Assigned Solicitors	
	2024	2025	2024	2025	2024	2025
Response Rate	100%	100%	100%	100%	37%	39%
Overall Satisfaction	4.91	4.92	4.60	4.67	4.70	4.68
Convenience (Easy to contact lawyer / staff)	4.85	4.84	4.20	4.67	4.73	4.72
Service Manner (Staff manner)	4.88	4.90	4.60	5.00	4.75	4.76
Clear Information (Whether information given is clear)	4.83	4.80	4.50	4.83	4.67	4.64
Procedure (Client informed of progress / procedure of the case)	4.85	4.82	4.20	4.67	4.68	4.66

Satisfaction level ranges from the min. 1 to max. 5 (Very satisfied = 5; Satisfied = 4; Average = 3; Dissatisfied = 2; Very Dissatisfied = 1)

(C) Litigation - Conclusion Stage

	In-house Litigation of Family / Matrimonial Cases		In-house Litigation of Personal Injuries Cases		Cases handled by Assigned Solicitors	
	2024	2025	2024	2025	2024	2025
Response Rate	100%	100%	100%	92%	29%	23%
Overall Satisfaction	4.67	4.82	4.79	4.64	4.29	4.51
Convenience (Easy to contact lawyer / staff)	4.68	4.74	4.79	4.73	4.37	4.60
Service Manner (Staff manner)	4.76	4.86	4.89	4.77	4.41	4.64
Clear Information (Whether information given is clear)	4.65	4.75	4.77	4.63	4.19	4.58
Result (Outcome)	4.75	4.78	4.63	4.40	4.30	4.44
Procedure (Client informed of progress / procedure of the case)	4.71	4.75	4.74	4.64	4.22	4.53

Satisfaction level ranges from the min. 1 to max. 5 (Very satisfied = 5; Satisfied = 4; Average = 3; Dissatisfied = 2; Very Dissatisfied = 1)

Appendix 3 Director of Legal Aid and Section Heads

Director of Legal Aid	Mr Chris Chong Yan-tung
Deputy Director of Legal Aid (Policy and Administration)	Ms Juliana Chan Oi-yung
Deputy Director of Legal Aid (Application and Processing)	Ms Nancy Keung Mei-chuen
Deputy Director of Legal Aid (Litigation)	Mr Ben Li Chi-keung
Assistant Director of Legal Aid (Application and Processing)	Mr Jason Chan Mau-kwan
Assistant Director of Legal Aid (Litigation)	Mr Simon Lau Ca-chun
Assistant Director of Legal Aid (Policy & Development)	Ms Amy Lee Ngar-ling
Assistant Principal Legal Aid Counsel / Application and Processing (1)	Ms Jenny Leung Ping-ching
Assistant Principal Legal Aid Counsel / Application and Processing (2)	Miss Emily Ho Wai-han
Assistant Principal Legal Aid Counsel (Kowloon Branch Office)	Ms Rita Chin Kong-kong
Assistant Principal Legal Aid Counsel (Civil Litigation 1)	Miss Ada Wong Yiu-ming
Assistant Principal Legal Aid Counsel (Civil Litigation 2)	Mr Ted Lee Tak-lei
Assistant Principal Legal Aid Counsel (Crime)	Miss Fanny Lo Choi-lin
Assistant Principal Legal Aid Counsel (Legal and Management Support)	Mr David Chow Wai-hung
Departmental Secretary	Ms Denise Pang Mei-yee
Departmental Accountant	Miss Joyce Chan Ching-yin

Headquarters	
9/F, 23/F to 27/F Queensway Government Offices 66 Queensway Hong Kong Tel : 2537 7677 Fax: 2537 5948	• Application and processing of civil and criminal cases • Criminal litigation • Civil litigation - Personal injury litigation - Enforcement of court orders - Family litigation • Legal and management support • Policy and administrative support
Kowloon Branch Office	
G/F, 3/F & 4/F Mongkok Government Offices 30 Luen Wan Street Mongkok, Kowloon Tel: 2399 2544 Fax: 2397 7475	• Application and processing of civil cases
24-hour Telephone Enquiry Service: 2537 7677 Email: ladinfo@lad.gov.hk Website: https://www.lad.gov.hk	

1.	香港法律援助服務指南 Guide to Legal Aid Services in Hong Kong	繁 / 簡 / English
2.	顧客服務標準 Customer Service Standards	繁 / 簡 / English
3.	怎樣申請－尋求法律服務 How to Apply – Legal Services	繁 / 簡 / English
4.	怎樣申請民事訴訟的法律援助 How to Apply for Legal Aid in Civil Cases	繁 / 簡 / English
5.	怎樣申請刑事訴訟的法律援助 How to Apply for Legal Aid in Criminal Cases	繁 / 簡 / English
6.	怎樣申請法律援助輔助計劃所提供的援助 How to Apply for Legal Aid under the Supplementary Legal Aid Scheme	繁 / 簡 / English
7.	怎樣計算你的財務資源及分擔費 How Your Financial Resources and Contribution are Calculated	繁 / 簡 / English
8.	財務資料一覽表 Financial Information Sheet	繁 / 簡 / English
9.	法律援助訴訟的分擔訟費及法律援助署署長的第一押記 Contribution towards Costs of Legal Aid Case and Director of Legal Aid's First Charge	繁 / 簡 / English
10.	法援通訊 LAD News	繁 / English
11.	受助人須知（申請及審查科） Important Notice for Legally – Aided Persons (Application & Processing Division)	繁 / 簡 / English
12.	受助人須知（人身傷害訴訟） Important Notice for Legally – Aided Persons (Personal Injuries Litigation)	繁 / 簡 / English
13.	受助人須知（家事訴訟） Important Notice for Legally – Aided Persons (Family Litigation)	繁 / English
14.	受助人須知（刑事組） Important Notice for Legally – Aided Persons (Crime Section)	繁 / 簡 / English
15.	法援婚姻訴訟個案家事調解計劃 Mediation in Legally Aided Matrimonial Cases	
16.	民事法援案件（非婚姻訴訟）調解計劃 Mediation in Legally Aided Non – Matrimonial Civil Cases	
17.	關於離婚法律程序的資料 Information on Divorce Proceedings	
18.	離婚法律程序流程表 Flowchart for Divorce Proceedings	

19.	緊急申請須知 Urgent Applications – What You Need to Know	
20.	有關管養權聆訊的資料 Information on Custody Hearing	
21.	離婚後應注意事項 Post Divorce Matters which Warrant Attention	
22.	僱員補償申索 Employees' Compensation Claim	
23.	僱員補償個案的主要程序流程表 Flowchart of Major Steps in a Typical Employees' Compensation Claim	
24.	人身傷亡申索 Personal Injury Claim	
25.	人身傷亡個案的主要程序流程表 Flowchart of Major Steps in a Typical Personal Injury Claim	
26.	海員欠薪申索 Seamen's Wages Claim	
27.	海員欠薪個案的主要程序流程表 Flowchart of Major Steps in a Typical Seamen's Wages Claim	
28.	醫療疏忽申索 Medical Negligence Claim	
29.	醫療疏忽個案的主要程序流程表 Flowchart of Major Steps in a Typical Medical Negligence Claim	
30.	香港法律援助服務小冊子（孟加拉語、印尼語、尼泊爾語、印度語、旁遮普語、菲律賓語、泰米爾語、泰語、巴基斯坦語、越南語） Information Leaflet on Legal Aid Services in Hong Kong (Bengali, Indonesian, Nepali, Hindi, Punjabi, Tagalog, Tamil, Thai, Urdu, Vietnamese)	繁 / 簡 / English
31.	不滿某人獲批法援－可怎麼辦？ Not Happy that Someone is Given Legal Aid – Can Anything be Done?	繁 / 簡 / English

Other Publications

1.	法律援助署年報（只提供網上版本） LAD Departmental Report (web version only)	繁 / 簡 / English
2.	環保報告（只提供網上版本） Environmental Report (web version only)	繁 / English
3.	法律援助輔助計劃基金年報（只提供網上版本） Supplementary Legal Aid Fund Annual Report (web version only)	繁 / English